

MINUTES OF THE ANNUAL MEETING OF **BRIDSTOW PARISH COUNCIL** HELD ON MONDAY 18th MAY, 2015
IN THE VILLAGE HALL following the **ANNUAL PARISH MEETING**.

Present: Cllrs. Jenny Collin (Chairman), Richard Gething, Simon Brewer, Clive Beddows, Amanda Smith and Ernie Robbins.

In attendance: Mrs Pat Newton (Clerk)
Cllr. Elissa Swinglehurst H.C.
5 members of the public.

The Chairman welcomed Cllr. Elissa Swinglehurst to the meeting.

05/15 1. All councillors signed the Declaration of Office of Councillor and the Code of Conduct

05/15 2. ELECTION OF CHAIRMAN

Cllr. Gething proposed the re-election of Cllr. Collin, seconded by Cllr. Beddows. All in favour.

IT WAS RESOLVED that Cllr. Collin be re-elected as Chairman of Bridstow Parish Council for the ensuing year.
Cllr. Collin signed the Declaration of Acceptance of Office of Chairman.

05/15 3. APOLOGIES FOR ABSENCE.

None.

05/15 4. DECLARATION OF INTERESTS/DISPENSATION REQUESTS.

None were declared or requested.

05/15 5. ELECTION OF VICE CHAIRMAN.

Cllr. Collin proposed Cllr. Gething, seconded by Cllr. Smith. All in favour.

IT WAS RESOLVED that Cllr. Gething be elected as Vice Chairman for the ensuing year.

05/14 6. APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES.

6.1 Village Hall Committee:

IT WAS RESOLVED that Cllr. Clive Beddows be the Village Hall Representative for this coming year.

6.2 Parish Paths Officer.

IT WAS RESOLVED that Cllr. Jenny Collin be the Parish Paths Officer for a further year.

6.3 Internal Auditor.

Mr Brian Davies was happy to carry on as internal auditor for another year.

6.4 Neighbourhood Plan Representatives:

IT WAS RESOLVED that Cllr. Robbins and Cllr. Smith be joint representatives.

6.5 HALC Southern Area Representative:

IT WAS RESOLVED that Cllr. Gething be our representative for HALC.

05/15 7. OPEN DISCUSSION FOR LOCAL RESIDENTS TO RAISE LOCAL ISSUES.

A parishioner said he would like to offer a vote of thanks to the Council for all their work over the past year.

05/15 8. MINUTES OF THE LAST MEETING.

It was agreed that the minutes of the meeting held on Monday 13th April, 2015 be signed as a true record of the meeting.

05/15 9. ACTIONS TAKEN FROM LAST MEETING.

9.1 Drains from Pool Mill to the Claytons: The Lengthsman had jetted and camera surveyed the pipe and located the problem, and sent a report to the Locality Steward.

9.2 Modification Order: The submission of this application to the Secretary of State has been scheduled for this financial year, and we will be notified when this process starts.

05/15 10. CORRESPONDENCE RE: INFORMATION SHEET.

Letter from parishioner re: planting wild flowers on the triangle at junction of Wellsbrook Lane: It was discussed and agreed that this could create a traffic hazard, when turning on to the Hoarwithy Road, but as it was such an attractive idea, there may be other places within the parish that this could be done. The clerk will reply to this suggestion.

Herefordshire Council

Implications to the Core Strategy Modifications

Setting up a Good Neighbour Scheme

HALC....Information Corner...April

Changes to the audit procedure

Transparency Code

Proposals from Data Orchard re: Core Strategy Modifications: It was agreed that we would add our name to the representation proposed by Data Orchard.

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05/15 11. WEBSITE UPDATE:

The website seems to be going well, the clerk will get the site made up to date now the election is over.

05/15 12. MATTERS FOR CONSIDERATION.

None.

05/15 13. VG8 – UPDATE

Nothing further from Herefordshire Council, but we need advice about identifying whether we have Japanese Knotweed or Himalayan Balsam growing by the riverbank. It has been suggested by the River Wye Preservation Trust that Andrew Blake AONB, could help us with this. Cllr. Collin had spoken to him and he is going tomorrow (19th) to have a look, so hopefully we should know something by the next meeting.

05/15 14. REPORTS.

14.1 Herefordshire Council: I have been getting up to speed with Herefordshire Council and my Parish Councils. I have had 9 years experience as a parish councillor, so know the problems you face. I would like to build up a good working relationship with you and help in any way I can.

14.2 Parish Paths Officer: Everything up to date. The repairs to BW15 are going to be more extensive than first thought, the clerk will find out if we are going to have the materials supplied and do the work ourselves or whether Balfour Beatty are doing the whole job.

14.3 Village Hall: Tickets are now available for the event on June 27th, in aid of the village hall and Bridstow school.

14.4 Neighbourhood Plan – Update: The questionnaire is progressing. Cllr. Smith, Cllr. Robbins and the clerk went to a meeting at Herefordshire Council about acquiring a grant of £3000.

The necessary information was given to us and the form information was sent to Cllr. Robbins.

The Parish Council were all in favour of permission being given to proceed with obtaining a grant.

05/15 15. PLANNING.

Application

150252: Tegfan, Wilton Lane

Proposed demolition & reconstruction of garage.....No objection.

05/15 16. FINANCES.

16.1 Bank Accounts Balances.

01.05.15 Current Account..... £6139.02

01.05.15 Deposit Account..... £3436.62

16.2 Receipts: H.C. ...Precept.....£3250.00

H.C....L/Man scheme...£546.00

16.3 Payments: Terry Griffiths..Lengthsman.....£ 483.60

D. Collin...Repairs to noticeboard.....£ 25.00...All resolved

Bridstow School PTFA..Request for a donation towards their Summer Fun Day – it was agreed we would give a donation of £50.00...All in favour.

The accounts had been audited by Mr Brian Davies – the internal auditor.

The accounts for the year ended 31st March 2015 were approved by the Council.

The Statement of Assurance was completed for the external auditor.

The Council expressed their appreciation to Brian Davies.

05/15 17. MATTERS RAISED BY MEMBERS.

Cllr. Gething wondered what action we could take to fill the 2 places vacant on the parish council. It was suggested that we get a poster to put on the website and in the noticeboards. Cllr. Gething offered to design a poster.

Cllr. Beddows thanked Cllr. Brewer for cutting the visibility splay at the junction of Benhall Lane and the A40.

The chairman thanked the council for voting her in again, but gave her apologies for the next meeting.

05/15 18. DATE OF NEXT MEETING.

The next scheduled meeting is Monday 15th June, 2015 at 7.00p.m.

There being no further business the Chairman closed the meeting at 8.35 p.m.

Signed.....

Date.....